

# Booking Terms and Conditions

## TERMS AND CONDITIONS

### The Wales Technology Awards Dinner

**20 June 2019**

#### **Booking**

All Dinner ticket bookings will be regarded as firm on completion of the online booking process and the issue of a booking reference.

#### **Cancellations**

A guest may be replaced at any time prior to the event. However, in either instance and for security reasons, please inform the ESTnet beforehand of the name and other details of any replacement.

If a cancellation is requested, a refund (subject to a 20% administration charge plus VAT) will be made only if The ESTnet can provide a replacement from the reserve list, if the event is oversubscribed. If the event is not oversubscribed and/or if no replacement is found by The ESTnet from the reserve list, no refund will be made.

In the unlikely event of cancellation of the event, for whatever reason or cause, The ESTnet will refund all ticket prices in full but disclaim any further liability.

#### **Payments**

Settlement of ticket costs against an invoice, when requested, must be made within 30 days of the date of invoice.

Please make cheques payable to "ESTnet".

#### **Diners with Special Requirements**

Please notify The ESTnet if any member or guest will require assistance or will have any other special requirements, so that The ESTnet can make any necessary arrangements.

#### **Delegates Property**

The ESTnet cannot be held responsible for the loss of, or damage to, members' or their guests' property whilst attending the Dinner.

#### **Data Protection**

In accordance with the Data Protection Act, all information held on your company is available to you on request. From time to time the ESTnet works in partnership with The Welsh Government and similar organisations to undertake projects to benefit companies in the technology industry. If you do not want your information shared please email [avril.lewis@estnet.uk.net](mailto:avril.lewis@estnet.uk.net).